

NEW

AP 2345 Public Participation at Board Meetings

Reference: **Government Code Sections 54954.3, 54957.5;
Education Code 72121.5**

Issued:

Members of the public may bring ~~M~~matters directly related to the business of the District ~~may be brought~~ to the attention of the Board as follows:

1. To address items on the agenda—Written communication regarding items on the Board agenda may be submitted to the Chancellor's Office no later than 24 hours before commencement of the meeting. All such communication shall be dated and signed by the author, include residence and/or business address(es), and organizational affiliation. Persons wishing to address the Board at a meeting may submit a completed Request for Public Presentation (white card) to the Board Secretary prior to the commencement of the meeting, or before consideration of the agenda item.
2. To address items not on the agenda—Members of the public wishing to present such items shall submit a written Request for Public Presentation (blue card) at the beginning of the meeting to the Board Secretary that summarizes the item and provides his/her name and organizational affiliation, if any. No action may be taken by the Board on such items. ~~Persons wishing to present items not on the agenda shall submit a completed Request for Public Presentation (blue card) to the Board Secretary at the beginning of the meeting.~~

Request for Public Presentation cards (both white and blue cards) are available at Board meetings.

3. To place an item on the agenda—Members of the public may request that an item be placed on the agenda in accordance with BP 2340 Agendas.

A written summary of the item must be submitted to the CEO at least two weeks prior to the Board meeting. The summary must be signed by the initiator, contain his/her residence or business address, and organizational affiliation, if any.

If requested, writings that are public record shall be made available in appropriate alternative formats so as to be accessible to persons with a disability.

Claims for damages are not considered communications to the Board under this policy, but shall be submitted to the District.